

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: November 17, 2023

Board Members: Amanda Holliday, Analia Camarasa, Sarah Thomas, Maggie King, Deanna Didiano

Staff: Marnie Jones, *Executive Director*, Violet Noe, *Licensing Specialist*

Guest(s): Henry Jones & Weldon Jones, *NCBDN General Counsel*, Karen Davis

Absent Patricia Pitts, Christie Nicholson

Call to Order – Amanda Holliday

The meeting was called to order at 9:06 a.m. A quorum was present. Amanda asked if there were any existing conflicts. No conflicts raised.

The agenda was sent out to the Board electronically for review. Maggie made a motion to approve the agenda as presented. Sarah seconded the motion. Roll call to approve agenda:

- Analia – Approve (& present)
- Dr. Didiano - Approve (& present)
- Maggie – Approve (& present)
- Amanda - Approve (& present)
- Sarah – Approve (& present)

Secretary’s Report – Amanda Holliday (for Patricia Pitts)

The open and closed Board meeting minutes for October 2023 and the attendance edit to the minutes for August 2023 were provided for electronic review prior to the meeting. Dr. Didiano motioned to approve the minutes presented. Maggie seconded the motion. Amanda asked if there was any discussion on the motion. No further discussion. Roll call to approve motion: Analia – Yes, Dr. Didiano – Yes, Maggie – Yes, Sarah – Yes, Amanda – Yes.

Treasurer’s Report – Amanda Holliday (for Christie Nicholson)

The October 2023 Cash Flow report, Budget report, Investment report, and Savings report were sent for review prior to this meeting. Dr. Didiano motioned to approve the financial reports as presented. Sarah seconded the motion. No further discussion. Analia- Yes, Dr. Didiano- Yes, Sarah – Yes, Amanada – Yes, Maggie – Yes.

Public Comment – Amanda Holliday

-N/A

Licensing Specialist Report – Violet Noe

Violet reported the total active licensee count at 4220. Additionally, there were 13 Provisional licensees. Since the last administrative numbers report given on October 27th, 2023, there had been 29 new licensees, zero licensees had gone inactive, and zero licensees had relinquished.

The scheduling of the next 6 month of meeting dates was postponed to the next Board meeting in December to allow the Chair time to confer with the Board members who were absent from today's meeting.

- 9:12 a.m. Henry Jones joined the meeting.
- 9:12 a.m. Weldon Jones joined the meeting.

Closed Session

Maggie motioned to close the meeting for discussion regarding **legal consultation**, pursuant to Article 33C of Chapter 143, §143-318.11(3); Article 5 of the Bylaws, Section 4 (3), as well as closure for the **discussion of applications**, pursuant to Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8). In addition, closure for **Investigations**, pursuant to Article 33C of Chapter 143, §143-318.11(7); Article 5 of the Bylaws, Section 4 (7). Sarah seconded the motion. No further discussion. Roll call to approve motion: Dr. Didiano - Yes, Sarah – Yes, Maggie – Yes, Amanda – Yes.

- Public member Karen Davis was moved to the waiting room.

Legal Consultation – Henry Jones & Weldon Jones

- Counsel provided an update on the process at this point for the ongoing Beachler matter.
 - Counsel introduced a provision in the State Budget Act pertaining to compliance with requests made by the Joint Legislative Commission on Governmental Operations or a Commission employee.
 - The Board revisited the question before it from former applicant Bowman regarding accepting alternate materials and supervisors under NCGS §90-357.5(c)(2).
 - The Board discussed the next steps in following up with Ms. Vera regarding how she wishes to proceed with her application for licensure.
- 9:46 a.m. Analia Camarasa left the meeting.
 - 9:48 a.m. Analia Camarasa rejoined the meeting.

Investigations Update – Marnie Jones

Please see the Investigation report for full details.

Applications – Education Committee

- Applicant Demczar was reviewed by the Education Committee. The Board was provided with her application materials for review prior to this meeting.
- 10:22 a.m. Sarah Thomas left the meeting.

Analia motioned to move to open session at 10:25 a.m. Dr. Didiano seconded the motion. No discussion. Roll call for approval: Analia – Yes, Dr. Didiano – Yes, Maggie – Yes, Amanda – Yes.

- Karen Davis was readmitted from the waiting room.

Open Session - Amanda Holliday

Actions related to closed session:

1. Analia motioned to approve the Category F application from Ms. Demczar. Dr Didiano seconded the motion. No discussion. Roll call for approval: Analia – Yes, Dr. Didiano – Yes, Maggie – Yes, Amanda – Yes.
 2. Maggie motioned to approve a letter to be drafted by Marnie Jones and General Counsel in response to Ms. Bowman’s inquiry. Dr. Didiano seconded the motion. Analia – Yes, Dr. Didiano – Yes, Maggie – Yes, Amanda – Yes.
- 10:26 a.m. Henry Jones left the meeting.
 - 10:26 a.m. Weldon Jones left the meeting.

Amended Budget – Marnie Jones

The discussion regarding the amended budget was postponed until the December Board meeting due to the Chair needing to adjourn the meeting for an urgent personal matter.

Unfinished/New Business – Amanda Holliday

- Amanda shared that the Dietitian Licensure Compact has been finalized. The Board is working to gather resources and reach out to interested parties who could speak at a future Board meeting regarding the compact and its impact on the Board and the pathway to licensure.

Public Comment – Amanda Holliday

- N/A

Due to an urgent personal matter, the Chair adjourned the meeting at 10:29 a.m.