

## April 2018 Executive Director Report

- We are moving forward with HB357. After some discussions, Senator Pate agreed to champion the bill from the Senate side. He represents Lenior, Pitt, and Wayne, and is on the Rules Committee, which is where HB357 currently sits. Between Robyn, myself, Kim, some health coaches, and CNSs, we have been trying to attend meetings as Ken is able to schedule them. We are hoping to have met with most of the people that we need to, and confirm support, before the start of session, which begins on May 16<sup>th</sup>. NCDA is not planning a “legislative day,” this year with the session beginning later, but rather a buildup of webinars, and then members meeting with their senators on a Friday when they are back home. I am scheduled to do a webinar on the bill for NCDA on May 10<sup>th</sup>.
- In regards to our lease, the State Property office came back and said that the owner (lessor) of the building included the hallway and bathroom in the square footage, and the State only allows the actual office space rented. He also indicated that our price per square foot is higher than other office space they lease. I contacted him via phone and discussed the fact that our lease also includes, phone, internet, waste, electricity, cleaning, and use of a shared conference room. Unfortunately, this does not matter for the State. However, I asked if we were creative and divided our lease by truly just leasing the space to bring down the cost, and doing a separate agreement for the other services, if this would be acceptable. He indicated that it likely would be. Thus, I am working with the lessor to draft these terms. I have not yet received the documents from the lessor to submit back to the State, but once I do, I will share them with the Board before submitting. I do not anticipate the total will be different than previously presented, just how we get there will be different.
- Thus far, the only submission I have for replacement of Cathie Ostrowski is from Amanda Holliday who is at UNC. Unless there are concerns from Board members, I will proceed with drafting a letter of recommendation and getting those materials submitted the week of the 22<sup>nd</sup>. If Board members have concerns or thoughts regarding this recommendation, please get them to me by the 22<sup>nd</sup>. If others submit their materials, I will send them to the Board for review.
- I am hoping that we can have employee reviews completed by the May Board meeting. In regards to my review, if the HR Committee wants to actually meet, either before the meeting, or after if need be, or wants to meet via conference call, please let Marnie know so that she can provide notice on our website and on the Secretary of State’s website. As a reminder, you have to start off with an open meeting, but this is one of those reasons for which you can close the meeting. You just need to keep good enough minutes that a reasonable person would know generally what was discussed during that closed session. I am hoping to get my self-evaluation to the Committee by April 15<sup>th</sup>.
- I will be working on the 2018-2019 budget, and hope to have a draft to present at the May meeting.
- I am scheduled to speak at App State on April 30<sup>th</sup> regarding licensure and HB357. I also recently did two talks for Meredith on licensure.
- In regards to the complaint involving a licensee who allegedly used drugs while working, we have resolved that complaint after coming to agreement on terms for a non-disciplinary consent order, in which she is required to participate in random drug monitoring for 24 months. She has enrolled in the program, and started a daily check-in on April 10<sup>th</sup>. We still have an issue outstanding regarding her renewal and what was reported in her application, so I have not completed a final

closure report. With that said, this issue is still presently under investigation; more information will be provided in our closed session in May.

- Effective April 1<sup>st</sup>, we started our late renewal season. We did not have near the issues we had last year, and overall I think most would say it was an easy process. We did issue a number of cautionary letters regarding reporting. I will present this information at our May meeting.