### AGENDA

<table>
<thead>
<tr>
<th>Starting time</th>
<th>Agenda</th>
<th>Time Allocated</th>
<th>Outcomes</th>
</tr>
</thead>
</table>
| **9:30 am**   | • Call to Order  
• Quorum  
• Approval of Agenda | 5 minutes | • Quorum present  
• No existing conflicts  
• Agenda Approved |
| **9:35 am**   | Secretary’s Report  
• Minutes November Open/Closed 2019 | 5 minutes | • Minutes Approved |
| **9:40 am**   | Treasurer’s Report  
• Cash Flow Report – November 2019  
• Savings Report – November 2019  
• Budget Report – November 2019  
• Investment Report – November 2019 | 10 minutes | • Approved/Cash Flow Reports  
• Approved/Savings Reports  
• Approved/Budget Reports  
• Approved/Investment Reports |
| **9:50 am**   | Administrative Specialist Report  
• Numbers Report  
• Renewal Update  
• Office Change Over to Microsoft 365 | 15 minutes | • Information  
• Information  
• Information |
| **10:05 am**  | Executive Director  
• **Closed Session** –  
• LN Applications  
• Complaint/Investigation Report - December  
• **Open Session**  
• Investigation Committee Report | 120 minutes | • **Closed Session**  
• Discussion  
• Discussion  
• **Open Session**  
• Ratify |
| **12:05 pm**  | Recess | 5 minutes | |
| **12:10 pm**  | LN Application Workgroup | 45 minutes | • Discussion/Approve Application |
| **12:55 pm**  | Unfinished Business  
• Investment Services | 5 minutes | |
| **1:00 pm**   | New Business | 5 minutes | |
| **1:05 pm**   | Public Comment | 10 minutes | |
| **1:15 pm**   | Adjourn | | |