

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
12 PM
140 PRESTON EXECUTIVE DRIVE, SUITE 205-C
CARY, NC 27513
[ELECTRONIC-ONLY MEETING]

OPEN MINUTES: January 29, 2020

Board Members Present on Call: Shelia Garner Link, Kim Iles, Christina Wilson, Analia Camarasa, Dr. Ananya Sen, Amanda Holliday

Director: Charla Burill, Executive Director

Ex-Officio: Marnie Jones, Administrative Specialist

Guests: Henry Jones, Esq. (Board General Counsel), Brittany McAllister (BCNS), Sharon Price (member of the public)

Call to Order – Shelia Garner Link

The meeting was called to order at 12:05 pm. A quorum was present. Shelia asked if there were any conflicts of interest. None declared. Shelia asked the Board if there were any changes to the agenda. None declared. Analia Camarasa motioned to accept the agenda as presented. Christina Wilson seconded the motion. The agenda was adopted unanimously.

Secretary's Report – Analia Camarasa

The December 2019 open and closed minutes were reviewed electronically prior to the meeting. Dr. Sen motioned to approve the minutes as presented; Christina seconded the motion. Shelia asked if there was any discussion on the motion. None declared. All approved.

Kim Iles motioned to close the Board meeting for discussion regarding complaints, and investigations, pursuant to Article 33C of Chapter 143, §143-318.11(7); Article 5 of the Bylaws, Section 4 (7), as well as closure for the review of applications, pursuant to Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8). Dr. Sen seconded the motion. No further discussion was raised. All approved.

Executive Director's Report –Charla Burill

Applicant Davis's response letter dated December 31, 2019 was reviewed and discussed with legal counsel. Applicant Higginbotham's supervisor's letter regarding an interview with the Board was reviewed and discussed.

Investigation Report – Charla Burill

Charla discussed a case before the staff with an applicant who has pending charges.

Amanda Holliday made a motion to reopen the Board meeting at 1:34 pm. Kim seconded the motion. All approved.

Brittany McAllister rejoined the meeting, as well as Sharon Price at 1:35 pm.

Amanda motioned to approve applicant Minder so long as her CHRI returns with no further issues reported. Kim seconded the motion. All approved.

Henry Jones left the call at 1:35 pm.

Application Work Group – Amanda Holliday

Amanda reviewed where the workgroup was in their review of the submitted questions from BCNS. The workgroup recommended making two additional changes:

1. A3, top of page 12: Use the BCNS suggested language, “You are applying for a license that allows for the provision of medical nutrition therapy.”
2. A4: Remove additional questions posed to supervisors only checking box F.

Amanda motioned on behalf of the workgroup, approval of the application with the aforementioned changes. Kim seconded the motion. Some discussion. All approved unanimously.

Treasurer Report – Kim Iles

The Cash Flow Report, Budget Report, Savings Report, and Investment Report for December 2019 were reviewed electronically prior to the meeting. Kim reviewed highlights from the reports. Amanda motioned to approve the financial reports as presented. Christina seconded the motion. Shelia asked if there was further discussion regarding the motion. None declared. All approved.

Unfinished Business – Charla Burill

- **Board Training** – Charla has sent out the training guide for all Board members to review as part of the bi-annual legal training for Board members under N.C. Gen. Stat. § 93B-5.. A live training to supplement the written training will be conducted at the next regularly scheduled Board meeting.
- **Investment Services** – Charla reported she had spoken to a few other financial advising companies as well as a small bank recommended by another Board. While rates were slightly better than Wells Fargo, it would be a self-managed account. Charla will plan to speak more about the options at the next meeting.

Public Comment – Shelia Garner Link

- Sharon Price asked when the revised application would be available. Tentatively, it should be mid next week.
- Brittany McAllister noted she was still concerned with the following on the application:
 - The use of periodic observation information;
 - That the application was burdensome;
 - Asking where clients came from (own or supervisor’s); and
 - She also asked for clarification earlier in the meeting regarding an applicant who was approved to move forward in the licensing process.

Amanda motioned to adjourn the meeting at 1:58 p.m. and Christina seconded the motion. All Approved.