

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: January 13, 2021

Board Members Present: Christina Wilson, Analia Camarasa, Ananya Sen, Patricia Pitts, Amy Beros, Christie Nicholson, Amanda Holliday

Director: Charla Burill, Executive Director

Ex-Officio: Marnie Jones, Administrative Specialist

Guests: Traci Hobson, ANA (formerly BCNS) representative

Call to Order – Dr. Ananya Sen

The meeting was called to order at 9:05 a.m. A quorum was present.

Dr. Sen asked the Board if there were any changes to the agenda. None declared. Amy Beros motioned to approve the agenda as presented. Amanda Holliday seconded the motion. All approved. Dr. Sen asked if there were any conflicts of interest. None declared.

Secretary's Report –Analia Camarasa

The December 2020 open and closed minutes were reviewed electronically prior to the meeting. Amy motioned to approve the minutes as presented; Christina Wilson seconded the motion. Dr. Sen asked if there was any discussion on the motion. None declared. All approved.

Financial Report –Amy Beros

The December 2020 Cash Flow reports, Budget reports, Investment reports and Savings reports were shared with the Board for review electronically prior to the meeting. Amy commented that there were no concerns to call out. Amanda motioned to approve the financial reports as presented. Christina seconded the motion. No further discussion. All approved.

Administrative Report – Marnie Jones

The total active licensee count is 3,421. Additionally, there is one Provisional licensee. Since the last administrative numbers report given on December 9, 2020, there have been twenty-two new licensees, and zero new provisional licenses issued. Also, since the December 9, 2020 meeting report, six licensees have gone inactive, and three licensees have relinquished. Thus far in renewal season, 210 licensees have renewed thus far.

Marnie reported on outstanding Ethics education required by Board members. As of today's meeting the status is as follows:

- Amanda Holliday, due 12/11/2020 (Noted Amanda is scheduled for the 1/20/21 class)
- Christie Nicholson, due 1/1/2021

- Ananya Sen, Due 2/28/2021

Marnie will resend the Ethics training link to those who are noted above. In discussing setting the new set of Board meeting dates, Charla noted for the Board that Analia and Christina's first terms will end June 30, 2021 and they will need to discuss with Charla whether they intend to serve a second term. Also, Amanda's term is ending June 30, 2021 and will need to determine whether she desires to serve a second term.

The Board set the following Board meeting dates, continuing to meet at 9 a.m. and via electronic means.

- April 7, 2021 (Later updated to April 14 to align with second Wednesday of the month)
- May 12, 2021
- June 9, 2021
- July 14, 2021
- August 11, 2021

Executive Director Report – Charla Burill

Amanda motioned to close the Board meeting for discussion regarding complaints, and investigations, pursuant to Article 33C of Chapter 143, §143-318.11(7); Article 5 of the Bylaws, Section 4 (7), as well as closure for the review of applications, pursuant to Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8). Christina seconded the motion. No further discussion was raised. All approved.

Traci Hobson left the meeting.

Applicant Review – A former licensee who had withdrawn her application during an investigation in 2010, has applied for reinstatement of her license. The Board discussed information needed to review her application.

Investigation Report - Charla Burill

Charla reviewed the December investigation report with the Board. See report for details.

Amanda motioned to reopen the meeting at 10:02 a.m. Christina seconded the motion. All agreed.

Traci Hobson rejoined the meeting.

1. **A motion** was made by Christie to close case 2021-0178 for failure to find a violation of the law. Amanda seconded the motion. No discussion. All approved.

Executive Report, Continued... - Charla Burill

Rules Committee Update: The Rules Committee has had two working sessions thus far and is in the process of scheduling a third working session for January/February 2021. Once the Rules Committee has proposed rules drafted, they will bring them before the Board for review and approval. Once approved by the Board, the Rules would go through the publication process for comment period, public hearing, and adoption.

Charla noted that ANA's has recommend a technical change to Rule .0109 for a web address. This can be done through the technical change process directly with the Codifier of Rules.

Dr. Sen asked the Board if they are working through any best practices regarding telehealth and inquired whether anything should be addressed in the Code of Ethics as the Committee reviews the rules. Patricia commented that the Academy of Nutrition and Dietetics has resources on telehealth for providers. Dr. Sen asked Amanda if there is direction being taught to her students regarding telehealth. Amanda said not specifically; however, she offered that it would be a great topic for a graduate student to research and report on. Analia commented that she does require patients to show a driver's license for identification. Charla noted that while the licensure Board is not necessarily equipped to be the trailblazer for telehealth procedures, it's something to keep aware of, and we may be able to incorporate some general guidance into our rules.

Patricia motioned to approve the technical change to rule .0109; Christina seconded the motion. No further discussion. All approved.

Covid-19 Updates – Charla Burill

The Governor's Executive Order regarding licensees from other states continues to be in effect under a new Order. Thus, the Board continues to support its position as posted on the website. The Board will continue to direct applicants to complete their fingerprints as required by law. Marnie reported approximately 20 licensees still owe their fingerprinted checks in order to be unblocked from renewal.

Unfinished Business – Charla Burill

N/A

New Business – Charla Burill

- Amy Beros raised the question about allowing for some public comment in the beginning of the meeting, as well as the end of the meeting. With some meetings ending early, the public may have been waiting for an opportunity to jump on the call, but the call may have ended. Charla agreed this was a good idea and will implement it on the next agenda.

Public Comment

- Traci Hobson introduced herself to the Board as she replaced the ANA's former representative, Brittany McAllister. Traci thanked the Board for putting forth the fix to rule .0109 for technical change.

Amanda motioned to adjourn the meeting at 10:31 a.m. and Christina seconded the motion. All Approved.