

NORTH CAROLINA BOARD OF DIETETICS/NUTRITION
BOARD MEETING
9:00 A.M.
1135 KILDAIRE FARM ROAD, SUITE 200
CARY, NC 27511

[ELECTRONIC ONLY MEETING]

OPEN MINUTES: March 10, 2021

Board Members Present: Christina Wilson, Analia Camarasa, Ananya Sen, Patricia Pitts, Amanda Holliday, Christie Nicholson

Director: Charla Burill, Executive Director

Ex-Officio: Marnie Jones, Administrative Specialist

Guests: Traci Hobson, ANA representative; Karen Davis, LN Applicant

Absent: Amy Beros

Call to Order – Dr. Ananya Sen

The meeting was called to order at 9:02 a.m. A quorum was present.

Dr. Sen asked the Board if there were any changes to the agenda. None declared. Christie Nicholson motioned to approve the agenda as presented. Amanda Holliday seconded the motion. All approved. Dr. Sen asked if there were any conflicts of interest. None declared.

Secretary's Report –Analia Camarasa

The February 2021 open and closed minutes and the February 2021 Rules Committee minutes were reviewed electronically prior to the meeting. Christie motioned to approve the minutes as presented; Amanda seconded the motion. Dr. Sen asked if there was any discussion on the motion. None declared. All approved.

Financial Report – Charla Burill (*on behalf of Amy Beros*)

The February 2021 Cash Flow report, Budget report, Investment report and Savings reports were shared with the Board for review electronically prior to the meeting. Charla noted that there is currently more than usual in the Cash/Sweep investment account due to several CDs that have come due. Noting rates for CDs are poor, Charla will work with Amy to decide if there is a next step for that money to be reinvested. Amanda motioned to approve the financial reports as presented. Christie seconded the motion. No further discussion. All approved.

Public Comment – Dr. Sen

Traci Hobson was present and reported no comment at that time.

Administrative Report – Marnie Jones

Marnie reported the total active licensee count at 3,428. Additionally, there was one Provisional licensee. Since the last administrative numbers report given on February 10, 2021, there had been thirty new licensees, and zero new provisional licenses issued. Also, since the February 10, 2021 meeting report, sixteen licensees had gone inactive, and five licensees had relinquished. Thus far in renewal season, 1,991 licensees had renewed and 1,369 were left to renew. A yellow renewal reminder postcard was mailed out

late Feb/early March. The Board office will continue to send email reminders through the end of March. Whether to charge the late fee this year will be discussed later in the agenda.

Executive Director Report – Charla Burill

Analia Camarasa motioned to close the Board meeting for discussion regarding complaints, and investigations, pursuant to Article 33C of Chapter 143, §143-318.11(7); Article 5 of the Bylaws, Section 4 (7), as well as closure for the review of applications, pursuant to Article 33C of Chapter 143, §143-318.18(6) and Article 5 of the Bylaws, Section 4 (8). Amanda seconded the motion. No further discussion was raised. All approved.

Traci Hobson left the meeting.

The Board reviewed outstanding matters for applicant Delk, and review of applicant Davis’s application resubmission.

Investigation Report - Charla Burill

Charla reviewed the February investigation report with the Board. See report for details.

Amanda motioned to reopen the meeting at 11:13 a.m. Patricia seconded the motion. All agreed.

Karen Davis joined the meeting at 11:15 a.m. Traci was provided notice of reopening.

Executive Report, Continued... - Charla Burill

Actions related to closed session:

1. Christie motioned to ratify the action approved electronically to approve Ms. Delk’s application for licensure with the issuance of an advisory letter to her and her supervisor, Ms. Covington. Analia seconded the motion. No further discussion. All approved.
2. Analia motioned to approve Karen Davis’ application for licensure, pending the return of her criminal background check. Christina Wilson seconded the motion. No further discussion. All approved.
3. Upon the Board’s review of supplemental documents in closed session, Patricia Pitts motioned to approve Michele Herbek’s renewal application and per standard process, request Ms. Herbek provide the outcome of the court’s judgment in her case. Amanda seconded the motion. No further discussion. All approved.
4. Analia motioned to approve the application for licensure of Lauren Rubio-Serrano pending acceptance of the offer of a Consent Order addressing her unlicensed provision of MNT and use of the title dietitian. Amanda seconded the motion. No further discussion. All approved.

Rules Committee Update: The Rules Committee had to cancel the early March meeting, and thus the Committee collaborated to reschedule the March Rules Committee meeting for March 23, 2021 9 am- 11 am.

Covid-19 Related Updates –

Charla noted that HB 1105 would seem to allow the Board the option to waive the late renewal fee once again for those licensees renewing after March 31 but before May 31. The Board agreed in this difficult time, this would be appropriate again this year. Amanda motioned to waive the 2021 renewal late fee. Analia seconded the motion. No further discussion. All approved.

Telehealth Best Practice –

Per a previous Board discussion, Amanda had been working with a graduate student to do research into matters of telehealth and best practice. They are working to survey approximately 400 people and have completed 30 interviews. They have also connected with the AND Telehealth taskforce, on which Charla sits. They feel they will be ready to report back on findings at the April 2021 Board meeting.

Contract BCNS -

Charla reminded the Board that for our Category C, the Board maintains the option for candidates to take the CDR exam through the Board, and to do so, we have in place a contract with CDR. Now, since the Category F pathway does not require that one hold a specific credential, should a candidate meet the academic and supervised practice components, but has not already become a CNS or Diplomate, the law provides that one should be able to register for an exam approved by the Board, without obtaining a separate credential. To create this option, Charla worked with Traci Hobson and the ANA to devise a contract that would allow the Board to register a candidate to take the CNS qualifying exam, without having to become a CNS through the ANA. This contract was reviewed by Dr. Sen before signing on behalf of the Board and is now in place.

Unfinished Business – Dr. Sen

N/A

New Business – Dr. Sen

- The Board decided to change the April 14th Board meeting to April 21st. Marnie will adjust the meeting and update the schedule.
- Analia asked if staff knew the number of currently licensed LNs. Marnie reported as of today it is ten. In addition, Analia asked if the Board had denied any applicants. Charla and Marnie indicated while there have been a few applicants who did not meet the law's requirements and have chosen to withdraw/not complete the process, the Board has not officially denied any applications. Marnie reported there are also approximately ten applications for Category F that are sitting in the queue, incomplete.

Public Comment - N/A

Analia motioned to adjourn the meeting at 11:41 a.m. and Patricia seconded the motion. All Approved.